

Hustisford School District

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Personnel and Policy Committee Minutes from Monday, December 4, 2023

Personnel and Policy Committee of the Hustisford School District Board of Education met on Monday, December 4, 2023 at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, Superintendent of Schools

- **Staffing Updates**—The committee discussed the community education position and Mrs. Cramer indicated that there is a candidate that she will have on the agenda in December. Erica Gaetz, our current school counselor will fill the position. The district is still in need of a special education assistant at the HS. Mrs. Cramer will post this in the newspaper again to try to gain some interest. There will be a closed session on the December agenda to discuss administrative contracts and staffing.
- **District Organizational Chart**—Mrs. Cramer asked if the committee had any further questions regarding the chart. The committee did not.
- **Facility Updates/Planning**—The committee discussed the possibility of an April referendum question. The committee discussed projects to include. Further discussion will happen at future board meetings. Mrs. Cramer provided information that was received from Baird in regards to potential tax impact. This will be discussed under board development in December.
- **Parent Transportation Contracts**—There will be contracts from St. Matthews Iron Ridge and Lebanon Lutheran. These will be on the December agenda.
- **Board Development Survey**—The committee discussed this survey. The committee decided that they will not have the board do the survey this year, it will continue on every other year basis.
- **Summer School 2024**—Dates were set for Summer School 2024. Session 1 is June 3-28. Session 2 is July 8-26. Mrs. Cramer will start with more summer school planning in January.
- **Open Enrollment 2024-2025**—The committee began the discussion about open enrollment. This is something that needs to be on the January board meeting agenda. Mrs. Cramer will provide the committee with more information regarding our open enrollment into the district.